

Hong Kong-Shenzhen Innovation and Technology Park Limited

Tender Notice

1. Tender Reference Number

FD-03-06-02(198)

2. Subject

Development of Corporate Safety Strategy and Governance Framework

3. Location

Hong Kong-Shenzhen Innovation and Technology Park at Lok Ma Chau Loop in Hong Kong

4. Description

The scope of services includes:

- a) establishment of corporate safety strategy and governance framework,
- b) introduction of safety oversight and development of risk management regime,
- c) formulation of structured safety training programmes, and
- d) advisory and proactive safety monitoring.

The details of the scope of services shall refer to the Tender Documents. The Contract is tentatively scheduled to commence in February 2026.

5. Contact

Please complete Annex A of this tender notice and return to Corporatesafety@hsitp.org for collection of Tender Documents. For any enquiry, please also send e-mail to Corporatesafety@hsitp.org.

6. Submission Requirements

A formal invitation letter with Tender Documents will be sent by e-mail by HSITPL upon receipt of the completed Annex A of this notice. Please submit your Tenders strictly in accordance with the requirements stipulated in the Tender Documents. You are required to submit the acknowledgement slip appended in the Invitation Letter on or before **23 January 2026** by email to Corporatesafety@hsitp.org.

You are required to submit your Technical Proposal and Price Proposal in **two separate and sealed** envelopes in tender submission.

7. Tender Closing Date/Time and Tender Box Location

You are required to submit the Technical and Price Proposals in the Tender Box located at Hong Kong-Shenzhen Innovation and Technology Park Limited, Unit 710, 7/F, Lakeside 1, 8 Science Park West Avenue, Hong Kong Science Park according to the requirements stipulated in the Tender Documents **at any time between 9:00 a.m. and 12:00 noon (Hong Kong Time) on 2 February 2026**. Tenders not deposited within the aforesaid time or not deposited in the Tender Box will not be considered.

In the event that typhoon signal no. 8 or above or a black rainstorm warning is hoisted or announcement on extreme conditions is issued in Hong Kong between 9:00 a.m. and 12:00 noon (Hong Kong time) on the Tender Closing Date, the Tender Closing Deadline will be extended to 12:00 noon (Hong Kong time) on the next working day (Monday to Friday, except public holidays).

To : Hong Kong-Shenzhen Innovation and Technology Park Limited
Email : Corporatesafety@hsitp.org

Hong Kong-Shenzhen Innovation and Technology Park
Development of Corporate Safety Strategy and Governance Framework (Ref. No. FD-03-06-02(198)
Request for Collection of Tender Documents

We refer to the Tender Notice for the captioned consultancy services and would like to request the collection of the Tender Documents. Please send us the relevant documents for our onward submission of proposal.

From (Company Name) : _____

Signature : _____
(Authorized Signature)

Capacity of the Signatory : _____

Company Chop : _____

Date : _____

Office Address : _____

Email Contact : _____

Phone Number : _____

Business Card of Contact Person : 